



WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT

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SUPERINTENDENT'S REPORT Board of Education Meeting June 11, 2018

3.b.1. Updates from May 21, 2018 Board Meeting.

Fitness Equipment. The following is a list of updated equipment for the fitness center:

- 3 Life Fitness Treadmills
- 3 Octane XT-One Elliptical Trainers
- 2 Upright Bikes
- 1 Life Fitness Lateral Bike
- 2 Octane Lateral Trainers
- Life Fitness Dumbbell rack
- 2 Adjustable half racks with bench
- Life fitness lat pull and low row
- Life fitness leg extension and curl machine
- Oprima multi-press
- Cable motion dual adjustable pulley system
- Kettle balls
- Yoga mats
- Resistance tubes
- Foam roller
- Jump ropes
- Medicine balls

We will bring the list of equipment currently in the fitness center to the Board for excess, and our purchasing agent will thereafter make arrangements for the sale, etc.

Security Walkthrough. At the May 21, 2018 meeting, an interest was expressed in completing a security walkthrough of our two facilities with our architect, facilities director, representative from Day Automation, IT support, school resource officer, and security worker. On the recommendation of our architect, we have identified and invited an individual with security expertise that has been used in other districts for similar purposes. We have scheduled the walkthrough to occur on Wednesday, June 20, at 1:00 p.m., with Jim Musshafen's involvement from the Board.

3.b.2. Discussion of Upcoming Calendar Events. The following are upcoming District events for your consideration:

June 18, 2018	Financial Committee, 7:00 p.m.
June 20, 2018	Fifth-Grade Moving Up Day (MS/HS Auditorium), 9:30 a.m.
June 20, 2018	Security Walkthrough, 1:00 p.m.
June 21, 2018	Senior Recognition – 6:30 p.m.
June 22, 2018	Staff Breakfast (MS/HS Cafeteria), 8:00 a.m.
June 24, 2018	Graduation, 2:00 p.m., Roberts Wesleyan
June 25, 2018	Board of Education Meeting, 7:00 p.m.
June 28, 2018	Communications/Engagement Committee Meeting, 7:00 p.m.

3.b.3. Capital Project.

✓Phase 1 (\$765,000): MHS Gym renovations: paint walls; tectum ceiling; floor, bleacher and window replacement – Submission complete.

- SED Submission: 2/16/18
- Bidding: April 2018, dependent on SED review
- Construction: May - September 2018 (window/bleacher lead time; basketball starts November 1)

UPDATE: We have additional information about the existing gym floor, based on some input from a local flooring contractor who was involved during the design phase investigation:

The floor was originally designed and installed by a company based in Rochester called Webb Flooring. From the slab up, the system is composed of 1-3/8" thick softwood sleepers that are anchored in the concrete. In addition, the sleepers are typically set in roofing asphalt, and the roofing asphalt is poured in between the sleepers. The surface is nominal 1" thick beech strips laminated 3 to a plank, and the planks are tongued and grooved. The beech planks are blind nailed to the sleepers, and also laterally nailed to each other. It is quite robust.

The removal and disposal of the floor would normally be done with a Bobcat and cost around \$2/sf (approx. \$16,000). We spoke with Western NY Floors (company that helped during design phase and also a likely bidder) regarding potential salvage efforts and the costs escalate depending on a couple options:

Option 1: manually remove flooring with pry bars (fasteners remain as is – exposed) and place in storage container provided by District – ADD \$24,000 to the demo cost above (\$40k total).

Option 2: manually remove flooring with pry bars **and** associated fasteners and place in storage container provided by District – ADD \$8,000-\$32,000 to the option 1 cost above (\$48-80k total).

As you can see, there's quite a range associated with removing the fasteners, given the unknowns that can't be determined until the work starts and progress can be gauged. It will be difficult for bidders to quantify their efforts based on a walk-through as the critical item is the fasteners which cannot be seen and how smoothly removal occurs.

The current bid documents direct the GC to remove and dispose of the flooring at their discretion. There is no salvage provision required based on the research and associated cost for and time involved in careful removal. The Wildcat in the center of the floor will be preserved.

As for the bleachers, we believe the wood to be Southern Yellow Pine and have issued direction (via addendum) to bidders to disassemble full wooden planks (do not cut into smaller pieces) from the bleacher support structure and place in a storage container (provided by District) in the parking lot adjacent to the Gym. This wood will be excessed and will be available for reclaiming. An action to excess the bleacher wood is included on the June 11 agenda.

Next Steps – Bid Process:

- ✓ May 17 – public notice of bid to the District for publication in **Democrat and Chronicle** on May 20, and **Daily Record** the following day;
- ✓ May 21 – bid documents available;
- ✓ May 31 (3:00 p.m.) – pre-bid walkthrough with interested contractors;
- June 12 (2:00 p.m.) – opening of bids;
- June 18 (6:30 p.m.) - Special Board Meeting – approval of bids; and
- June 25 – work to begin.

Phase 2 (\$5.89 million): includes all Bus Garage work; MHS sidewalk, outdoor scoreboard, Locker Room and Pool work; TJC – Classroom Renovations, HVAC improvements & heating plant

- Schematic Design: January – March 2018
- Design Development: April – June 2018
- Construction Documents and SED Submission: July – September 2018
- Bidding: January 2019
- Construction: February 2019 - April 2020
- Final Cost Reports: June 2020

Date	Time	Focus	Participants
✓ March 21, 2018	2:00 p.m.	Infrastructure TJC	Draper Kwiatkowski
	3:00 p.m.	TJC Library	Arendt
✓ April 11, 2018	2:00 p.m.	HS Athletics (pool and locker rooms)	Grimes Nicosia Kwiatkowski Windover Woerner
	3:00 p.m.	TJC Classrooms	TJC Grade-level Teachers Wright
	4:30 p.m.	OACM Meeting	OACM Group: DiPerna (C&S Companies) Ebertz (SEI) Jackson Kwiatkowski Lawton (C&S Companies) Leh Moreland (SEI) Musshafen/Berl
✓ April 25, 2018	2:00 p.m.	Infrastructure MS/HS	Draper Kwiatkowski

Date	Time	Focus	Participants
			Nicosia Windover
	3:00 p.m.	TJC Classrooms	TJC Grade-level Teachers Wright
✓May 9, 2018	2:00 p.m.	Infrastructure TJC	Draper Kwiatkowski Nicosia Wright
	4:30 p.m.	OACM Meeting	OACM Group
✓May 23, 2018	2:00 p.m.	Infrastructure MS/HS	Draper Kwiatkowski Nicosia Windover
	3:00 p.m.	TJC Classrooms	TJC Grade-level Teachers Wright
June 13, 2018	2:00 p.m.	Infrastructure TJC	Draper Kwiatkowski Nicosia Wright
	3:00 p.m.	TJC Classrooms	TJC Grade-level Teachers Wright
	4:30 P.M.	OACM Meeting	OACM Group
June 27, 2018	2:00 p.m.	Infrastructure MS/HS	Draper Kwiatkowski Nicosia Windover

Phase 3 (\$4.465 million): includes remaining work at TJC and MHS

- Schematic Design: November - December 2018
- Design Development: January - February 2019
- Construction Documents & SED Submission: March - June 2019
- Bidding: November 2019
- Construction: December 2019 – March 2021
- Final Cost Reports: June 2022 (or December 2021 if Aid advantageous to District)

3.b.4. Grade Five Moving Up Day. This year's Moving Up Day is scheduled for Wednesday, June 20 at 9:30 a.m. In order to accommodate our increasing class size, the ceremony will be held in the Middle School/High School Auditorium. Parents of fifth-grade students will receive an invitation with all details as well as reminders from the fifth-grade teachers, and the news was shared through the Wednesday Notes. The PTA is preparing some special activities for after the ceremony.

3.b.5. Assistant Principal Hiring Process. With the resignation of Kristina Henry as our K-12 Assistant Principal (acknowledged at the June 11 meeting), the following timeline has been created for the hiring process:

Action	Timeline
✓Post anticipated vacancy	June 6, 2018
Review general process with the Board of Education	June 11, 2018
Seek stakeholders to participate in interview process	June 12, 2018
Closing date for candidate applications	June 25, 2018
Selection of candidates to be interviewed (by selection committee)	June 27, 2018
First round of interviews with leadership team	July 2, 2018
Candidate interviews (four to six) – final two candidates recommended to the superintendent (both of which are supported as finalists) – 5:00 p.m.	July 9, 2018 5:00 p.m.
Superintendent/HR Manager interview of final two candidates	Week of July 9, 2018
Superintendent recommends appointment to Board of Education	July 23, 2018
Fill position	August 1, 2018

Recommended selection committee (selection of candidates for interview by leadership team):

- Superintendent
- HR Manager
- Executive Director of Curriculum
- Business Manager

Recommended stakeholder group for interviews:

- Interview process led by HR Manager
- Representative from WCFT (TJC and MS/HS), BDCCW, PSRP (TJC and MS/HS), and administrative unit leadership (6)
- Board of Education members (2)
- Parent representatives (3, one representing PTA) – invite all District parents via email